

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	43,819	40,556				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	12,750	16,000	3,250	25.49%	YES		Increase in the precept from £12,750 to £16,000 to cover budgeted expenditure.
3 Total Other Receipts	12,503	6,678	-5,825	46.59%	YES		In the previous year, a VAT refund of £9,015 was received. The corresponding figure in the current year was £3,257, a reduction of £5,758.
4 Staff Costs	4,329	6,422	2,093	48.35%	YES		The Clerk's contract was re-evaluated, the hourly rate was increased from £12.21 to £15.30 from 1.4.22, including the national pay settlement, and a one-off payment of £1,000 was made in respect of previous years. The Council incurred Employers National Insurance contributions of £175.32.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	24,187	15,494	-8,693	35.94%	YES		In the previous year, the Council contributed £7,475 towards the cost of a canopy for the Community Centre. No payments were made in the current year. VAT was correspondingly higher at £3,257, compared with £1,711 in the current year.
7 Balances Carried Forward	40,556	41,318			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	40,556	41,318				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	504,919	507,538	2,619	0.52%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)