

# CHRISTCHURCH PARISH COUNCIL

Parrock View, 358 High Road, Newton-in-the-Isle, PE13 5HS

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Clerk: Dave Gibbs

To Members of the Public and Press

11 May 2021

You are invited to attend a meeting of Christchurch Parish Council  
to be held in Christchurch Community Centre  
for the purpose of transacting the following business.

**On Monday 17 May 2021 at 7.30pm**

**Members of the public and press are invited to address the Council  
at its Public Time from 7.35pm to 7.50pm**

Yours truly

*Dave Gibbs*

(Clerk/Proper Officer)

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## AGENDA

**001/21-22 Apologies for Absence**

**002/21-22 Declarations of Interest**

Councillors to declare any interests in respect of any item to be discussed at this meeting:-

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

**003/21-22 Chairman's Announcements**

To receive such announcements as the Chairman may wish to make to the Council

**004/21-22 Public Time**

To receive representations from members of the public regarding issues pertinent to the Council

**005/20-21 Annual Meeting of the Parish Council**

- a) Election of Chair and signing of declaration of acceptance
- b) Election of Vice Chair and signing of declaration of acceptance
- c) Review and confirmation of standing orders and financial regulations
- d) Confirmation of insurance arrangements
- e) Review of the Council's subscriptions to other bodies
- f) Confirmation of the Council's register of assets as at 31<sup>st</sup> March 2020
- g) Confirmation of meeting dates for the municipal year

**006/21-22 Confirmation of Minutes**

To approve and sign the minutes of the meeting held on 12 April 2021

**007/21-22 Matters Outstanding**

- a) Bus shelter improvement project - update
- b) Green Lane trees - update from Clerk
- c) Pavement outside Field Lodge, Upwell Road - update from Clerk
- d) Recreation Ground trees - update
- e) Street lights - update from Clerk
- f) Roadside drains - update from Clerk
- g) Local Highway Improvements applications - update from Clerk
- h) Community Centre Canopy - update from Clerk

**008/21-22 Police Report**

To report on policing matters in the area over the last month

**009/21-22 County & District Councillors Reports**

To receive reports from Cllrs Count, French, Sutton and Tanfield

**010/21-22 Clerk's Report**

To receive a report on meetings attended and correspondence received

Meetings

Support Fenland officer focus group

Correspondence

- Cambridgeshire County Council re roadworks and events
  - re Fifty Road resurfacing
  - re Summer engagement event
- FDC re Community safety survey
- Cllr Count re Covid updates
- CAPALC re training programme
  - re Parish borrowing update
- Environment Agency re Ouse Washes update
- Imperial College re local nature and species reintroduction survey
- 20's Plenty for Cambridgeshire campaign

**011/21-22 Members and Residents Issues**

To consider any matters raised by Members of the Council and local residents

- a) Construction site noise and vibration
- b) Annual report to residents

**012/21-22 Finance and Audit**

- a) To receive a financial report from the Clerk as at 30.4.21
- b) To approve the Internal Audit Report and agree an action plan to address issues raised (if any)
- c) To reapprove the Annual Governance Statement 2020/21
- d) To reapprove the Accounting Statements 2020/21
- e) To confirm the dates of the period for the exercise of public rights
- f) To review grant applications received
- g) To approve the following payments

|                                             |   |        |
|---------------------------------------------|---|--------|
| Clerk salary and home office allowance      | £ | 355.33 |
| I Cooper (audit fee)                        | £ | 135.00 |
| E Mason & Son (Farmers) Ltd (grass cutting) | £ | 240.00 |

**013/21-22 Matters for Next Meeting**

To discuss future agenda items from Councillors

**014/21-22 Date of Next Meeting**

To confirm the date and time of the June Meeting of the Council.  
Monday 14 June is suggested.