

CHRISTCHURCH PARISH COUNCIL

11 DODDINGTON ROAD BENWICK MARCH PE15 0UT

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Clerk: Mrs J S RICHARDSON

To Members of the Council

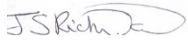
9th March 2016

You are hereby summoned to attend a Meeting of Christchurch Parish Council at Christchurch Community Centre, Upwell Road, Christchurch PE14 9LJ for the purpose of transacting the following business.

On Monday 14th March 2016 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time from 7.35 p.m. to 7.50 p.m.

Yours truly


Mrs J S Richardson
(Clerk/Proper Officer)

AGENDA

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

192/15-16 Apologies for Absence:

193/15-16 Declarations of Interest:

Councillors to declare any interests in respect of any item to be discussed at this meeting:-

- a) Disclosable Pecuniary Interest)
- b) Non-Pecuniary Interest)
- c) Sensitive Pecuniary Interest)

194/15-16 Public Time:

195/15-16 Matters Arising: Email sent to Brinton & Brinton re Parish Council response to consultation on CFC Disposals at Roffco Works, Upwell Road, Christchurch

Reported pot holes on Euximoor Drove to Highways 18/02/16

196/15-16 Confirmation of Minutes

To sign and approve the Minutes of the Meeting held on 8th February 2016

197/15-16 Police Report: To report on crimes in the area over the last month

198/15-16 County & District Councillors Reports

Reports from Cllrs Sutton, Yeulett and Tanfield

199/15-16 Recreation Ground Charity

- a) Update on Management Committee Meeting
- b) Discussion and agreement on re-siting of Play Park equipment

200/15-16 Christchurch Community Hall

- a) Update on current situation, including financial position
- b) Clerk to update on Insurance of Christchurch Community Hall and agreement on renewal due on 1st April 2016
- c) Update on Woodland Trust Trees
- d) Discussion and agreement on purchase of "No Dog" signs
- e) Discussion and agreement on purchase of grass seed to finish off area at rear of hall
- f) Discussion and agreement of Internal roller shutter doors for kitchen
- g) Discussion and agreement on Village Hall induction loop system
- h) Discussion and agreement on Car Park signage requirements

201/15-16 HM Queen's 90th Birthday

Cllr Russell to update on any arrangements being made by village groups for the celebration of HM Queen's 90th Birthday, including Beacon lighting 21/04/16 and street parties 12/06/16 and discuss any further actions required

202/15-16 Highways/Street Lighting

Highways

- a) To update on and raise any Highways issues in the village
- b) Update on 2015/16 LHI bid work to date
- c) Update on unsuccessful 2016/17 LHI bid

Street Lighting

a) To update on the replacement of Cat2 street lights, including street light at rear of 2 The Hill

b) To update on and raise any Street Lighting issues in the village

203/15-16

Planning/Development

Pre-Application Consultation – Land South West of Syringa House, Crown Road, Christchurch. To discuss and agree any comments

204/15-16

Middle Level Commissioners

To discuss proposals for Amended Navigation Legislation and agree comments to be made

205/15-16

Attendance Request

Letter rec'd from Clive Gibbon (Conservative Candidate for North March and Waldersey 2017) to request attendance at a future Parish Council Meeting. This is to be discussed and agreement reached

206/15-16

Donations

To discuss and agree donation request received from FACT

207/15-16

Income & Expenditure

a) Members to consider and approve the following accounts for payment

J Richardson	Clerks Salary (February 2015)	£304.73
J Richardson	Expenses (reimbursement)	£71.35
Christchurch Village Resource Centre	The Heron	£80.00
E Mason & Sons	Grass Cutting	£156.00
PKF Littlejohn LLP	External Audit	£1358.89
Business Services at CAS Ltd	Village Hall Insurance	£1411.07
Morton & Hall	Consultancy Fees	£540.00
East Anglian Flooring and Carpets Ltd	Village Hall Flooring	£9203.04
b) List of payments made in February 2016, previously authorised		
N Russell	Village Hall build (Cooker)	£1068.00
N Russell	(Fridge, Janitorial Supplies)	£370.80
KnightStor Ltd	Village Hall Chairs	£4203.00
South Norfolk Council	Building Regs Fees	£588.00
TOTALS		£19354.88

c) Clerk to report on the February Bank Balances & reconciliation

d) Clerk to provide the findings of the completed External Audit for 2014-15

e) Discussion and information on changes to Audit requirements for 2016-17 and decision on External Audit provision to be made

f) To discuss and agree 2016/17 donations (The Heron and Christchurch PCC)

g) Donation received from Cllr Owen of £209.00 for the purchase of a fridge for the Community Centre

208/15-16

Correspondence

a) Rural Services Network Bulletin (highlights in weekly reports w/e 19/02/16, 26/02/16, 04/03/16)

b) Cambs Acre Community Fair to be held at Burgess Hall, St Ives 7th June 2016 (weekly update 19/02/16)

c) Textile and Media Recycling Bank new contract with Salvation Army (highlights in weekly update 19/02/16)

d) Planned road closure Crown Road/Crown Avenue 29/03-10/04/2016 (emailed 24/02/16)

e) Fly a flag for the Commonwealth invitation (in weekly report 26/02/16)

f) Anglian Water are looking to launch a campaign called "Pollution Watch" (in weekly report 26/02/16)

g) Invite to Cambridgeshire & Peterborough neighbourhood plan roadshow, Monday 21 March 2016 (in weekly report 26/02/16)

h) Fenland District Council Consultation on Proposal to License all Private Rented Houses in the town of Wisbech (in weekly report w/e 04/03/16)

i) Letter from CCC advising of 2016 road surface dressing programme (in weekly report w/e 04/03/16)

j) Invite from FDC re:-Commonwealth Fly a Flag event including the Single Commemorative Act on Monday 14th March (in weekly report w/e 11/03/16)

k) Notice of Road Closure for Crown Road rec'd. Road will be closed from 31/05/16-10/06/16 to allow for Electrical Installation of new high voltage cables and associated jointing works (in weekly report w/e 11/03/16)

209/15-16

Annual Parish Assembly

To discuss and agree arrangements for Annual Parish Assembly to be held

on 11th April 2016 at 7p.m, Christchurch Community Centre

210/15-16 Motion to Exclude Press and Public

211/15-16 External Audit

a) Clerk to advise Parish Council of copy of correspondence received from the External Auditors

212/15-16 August Parish Council Meeting

To discuss alternative arrangements for August Parish Council Meeting

213/15-16 Agenda Items/Next Meeting

To discuss future agenda items from Councillors

The date of the next Parish Council Meeting will be Monday 11th April 2016.

Items to be included on Agenda should be with the Clerk by Monday 4th

April 2016