

CHRISTCHURCH PARISH COUNCIL

11 DODDINGTON ROAD BENWICK MARCH PE15 0UT

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Clerk: Mrs J S RICHARDSON

To Members of the Council

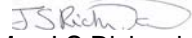
11th May 2016

You are hereby summoned to attend the Annual General Meeting of Christchurch Parish Council at the Community Centre, Upwell Road, Christchurch PE14 9LJ for the purpose of transacting the following business.

On Monday 16th May 2016 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time

Yours truly



Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY. MOBILE PHONES MUST BE SWITCHED OFF.

- 001/16-17 **Election of Chairman**
To elect the Chairman of the Parish Council and to receive the Chairman's Declaration of Acceptance of Office
- 002/16-17 **Election of Vice Chairman**
To elect the Vice-Chairman of the Parish Council and to receive the Vice-Chairman's Declaration of Acceptance of Office
- 003/16-17 **Apologies for Absence**
- 004/16-17 **Declarations of Interest**
Councillors to declare any interests in respect of any item to be discussed at this meeting:-
- a) **Disclosable Pecuniary Interest)**
 - b) **Non-Pecuniary Interest)**
 - c) **Sensitive Pecuniary Interest)**
- 005/16-17 **Recreation Ground Charity Committee**
To agree representatives on the Recreation Ground Charity Committee
- 006/16-17 **Election of Committees, Working Parties & Representatives** (Members are reminded that individuals are not allowed to make decisions or take actions on behalf of the Council. Any action or decision must be brought before the Council for prior sanction.)
Recreation Ground
Highways
Street Lighting
Village Sign
- 007/16-17 **Bank Signatories**
To agree and appoint Bank Signatories
- 008/16-17 **Internal Auditor**
To agree and appoint the Internal Auditor for 2016/17
- 009/16-17 **Standing Orders/Financial Regulations**
- a) Discussion on Standing Orders and review requirements
 - b) Discussion on Financial Regulations and review requirements
- 010/16-17 **PUBLIC TIME**
- 011/16-17 **Confirmation of Minutes**
To sign and approve the Minutes of the Meeting held on 11th April 2016

- 012/16-17 County & District Councillors Reports**
Reports from Cllrs Yeulett, Sutton and Tanfield
- 013/16-17 Recreation Ground Charity**
a) Report from representatives of Recreation Ground Charity
b) Discussion on the running costs of the Community Centre for the first year
c) Discussion on trees at the right side of the Recreation Ground
d) Discussion on complaint regarding lack of path at Community Centre
e) Discussion on No Dog Signs
f) Discussion on Skate Park signage
- 014/16-17 Police Matters**
To report crime figures
- 015/16-17 Highways/Street Lighting**
a) Update on Highways issues, including push/pull tests on Sixteen Foot
b) To identify any other areas of Highways concern within the village
c) Update on Street Lighting issues and CAT2 replacement lights, including correspondence from Cllr King and other Parish Councils
- 016/16-17 Tourism**
To discuss "Brown signs" for the village
- 017/16-17 Memberships**
a) To discuss and agree membership of CAPALC for 2016/17
- 018/16-17 Income & Expenditure**
a) Precept and Council Tax Support Grant 1st payment rec'd £4667.50
b) Members to consider and approve the following accounts for payment
- | | | |
|--|------------------------------|-------------------|
| E Mason | Grass Cutting | £144.00 |
| J Richardson | Admin – 06/05/16 | £270.87 |
| J Richardson | Reimbursement of Expenses | £18.38 |
| The Heron | Donation to running costs | £80.00 |
| Fenland Fire Appliance | Fire Extinguishers and Signs | £540.00 |
| Morton & Hall | Consultancy Fees | £630.00 |
| J H Cook | Village Hall Build | £41880.06 |
| c) Cheques issued during April 2016 for which prior approval had been agreed | | |
| Knightstor Limited | Tables | £222.00 |
| TOTALS | | £43,785.31 |
- d) Clerk to report on the April Bank Balances and reconciliation
- 019/16-17 Correspondence**
a) Rural Services Network Bulletins (emailed in updates)
b) Notification of Cottons Bridge damage (emailed in update 29/04/16)
c) Norfolk Minerals Site Specific Allocations DPD - Single Issue Silica Sand Review - Pre-Submission representations period (emailed 09/05/16)
d) OuseFest 2016 programme (emailed 09/05/16)
- 020/16-17 Address to the Parish Council**
Address to be given to the Parish Council by Cllr N Russell
- 021/16-17 Motion to exclude Press & Public**
Staffing Matters
- 022/16-17 Agenda Items/Next Meeting**
The date of the next Parish Council Meeting will be Monday 13th June 2016. Items to be included on Agenda should be with the Clerk by Monday 6th June 2016