

# CHRISTCHURCH PARISH COUNCIL

Parrock View, 358 High Road, Newton-in-the-Isle, PE13 5HS

Tel: 01945 870083 Mobile: 07932 191050 E-mail: christchurchcambspc@gmail.com

Clerk: Dave Gibbs

To Members of the Council

9 May 2018

You are hereby summoned to attend a Meeting of Christchurch Parish Council at Christchurch Community Centre, Upwell Road, Christchurch PE14 9LL for the purpose of transacting the following business.

**On Monday 14 May 2018 at 7.30 p.m.**

**Members of the public and press are invited to address the Council at its Public Time from 7.35p.m. to 7.50 p.m.**

Yours truly

D A Gibbs  
(Clerk/Proper Officer)

---

## AGENDA

- 001/18-19**                    **Apologies for Absence:**  
**Declarations of Interest:**  
Councillors to declare any interests in respect of any item to be discussed at this meeting:-  
a) Disclosable Pecuniary Interest  
b) Non-Pecuniary Interest  
c) Sensitive Pecuniary Interest
- 002/18-19**                    **Annual Meeting of Parish Council**  
a) Election of Chair and signing of declaration of acceptance  
b) Election of Vice-Chair  
c) Review and confirmation of standing orders and financial regulations  
d) Confirmation of insurance arrangements  
e) Confirmation of the Council's register of assets at 31<sup>st</sup> March 2018  
f) Confirmation of meeting dates for the municipal year
- 003/18-19**                    **Confirmation of Minutes**  
To approve and sign the minutes of the meeting held on 9 April 2018
- 004/18-19**                    **Public Time** – 15 minutes. No one person may speak for more than 5 minutes
- 005/18-19**                    **Outstanding Matters**  
a) Defibrillator – update on donations and registration  
b) Plaque for Community Centre – update from Cllr Hughes  
c) Playing field trees – update from PO and RL  
d) Public Space Protection Order – update from Clerk  
e) Recreation Ground weedkiller – update from Clerk  
f) Tipps End LHI  
g) Website – update from Clerk  
h) Street Pride  
i) Allotment tenancy – update from Clerk

- 006/18-19**                      **Police Report**  
To report on crimes in the area over the last month
- 007/18-19**                      **County & District Councillors Reports**  
Reports from Cllrs Sutton and Tanfield
- 008/18-19**                      **Christchurch Recreation Ground Charity**  
Update on current situation with amendments to Governing Document
- 009/18-19**                      **Christchurch Community Centre**  
Confirmation of insurance arrangements for the Community Centre
- 010/18-19**                      **Planning**
- F/YR18/0283/F – Change of use of land to rear of existing dwelling for domestic purposes and erection of a barn (retrospective) at Fincham Lodge, 58 Church Road, Christchurch  
This application has been withdrawn by the applicant.
  - F/YR18/0341/F - Erection of a timber cart lodge to existing dwelling - Willowcroft Hall Farm, Upwell Road, Christchurch  
Parish Council response – no objection.
  - F/YR18/0383/F - Siting of a 1200 litre LPG tank to front of existing dwelling - Crown Lodge, Crown Road, Christchurch  
Deadline 18<sup>th</sup> May.
  - F/YR18/0392/F - Erection of a single-storey rear extension to existing dwelling involving the demolition of existing rear extensions, change of use of existing garage to additional living accommodation, and the change of use of land to form additional residential curtilage including the erection of a detached garage/barn - High Green Farm, Euximoor Drove, Christchurch  
Deadline 21<sup>st</sup> May.
  - F/YR18/0428/RM - Reserved Matters application relating to the detailed matters of access, appearance, landscaping, layout and scale pursuant to outline permission F/YR16/0501/O for the erection of a single-storey 3-bed dwelling involving the formation of a new access - Land North of Horseshoe Lodge, Upwell Road, Christchurch  
Deadline 30<sup>th</sup> May.
- 011/18-19**                      **General Data Protection Regulation**  
Any update
- 012/18-19**                      **Annual Return and Audit of Accounts for 2017/18**
- a) Approval of Annual Governance Statement 2017/18
  - b) Approval of Accounting Statements 2017/18
  - c) Approval of Internal Audit Report and action plan to address issues raised (if any)
  - d) Confirmation of the dates of the period for the exercise of public rights
- 013/18-19**                      **Income and Expenditure**
- a) Received:
 

Fenland DC (precept instalment) .....	£ 7,242.50
Fenland DC (recycling credits) .....	£ 69.24
  - b) Members to consider and approve the following accounts for payment:
 

Clerk salary and home office allowance.....	£ 330.73
The Heron.....	£ 80.00
Business Services at CAS Ltd (insurance) .....	£ 372.27
I Cooper (internal audit).....	£ 130.00
P Owen (notice board key).....	£ 3.99
  - c) Financial report from Clerk

**014/18-19**

**Matters for Next Meeting**

To discuss future agenda items from Councillors

**015/18-19**

**Next Meeting Date**

The date of the next Parish Council Meeting will be Monday 11 June 2018. Items to be included on Agenda should be with the Clerk by 4 June