

# CHRISTCHURCH PARISH COUNCIL

## Minutes of the Meeting of the Christchurch Parish Council on Monday 8<sup>th</sup> June 2015 in the Sports Pavilion, Christchurch

- Present:** Cllrs: N Russell (Chair), J Bliss, W Beswick, S Freeland, J Hughes, P Owen, R Gladwin, F Yeulett (CCC), W Sutton (FDC), M Tanfield (FDC), J Richardson (Clerk), and 2 members of the public
- 024/15-16 Apologies for Absence:**
- 025/15-16 Declarations of Interest:**  
None Declared
- 026/15-16 PUBLIC TIME**  
The letter sent to FDC Planning, a request for a copy to be sent to R Guilford, was approved. **Clerk**  
Trees in Crown Road, outside the school, have been cut to a reasonable standard.  
Question was raised as to why nothing has happened with the building of the Village Hall. The reply was that the builder has been in touch with Van Elle and is now awaiting drilling of bore hall re piling.  
Christchurch Horse Show has not offered any monies to the village recently, but this was pointed out that a show has not been held.  
Kissing gate at back of Recreation Ground is not used and it was asked that could it be moved to other end. All Councillors are to look at this and will be placed on Agenda for next meeting. **All Cllrs Clerk**  
Willow trees on the side of the Recreation Ground have been trimmed, to enable grass cutting, but are to be cut back in the Autumn (New Play Park side).  
Japanese Knotweed in the drain is being dealt with, by regularly spraying.  
Bus Services revoking of Licence was questioned and response from CCC was read out, which stated that the service will not be replaced. The F.A.C.T services are to be highlighted in The Heron. Cambridgeshire Future Transport, steering group, is meeting monthly to review total transport approach.  
Hedges on Church Road, Tile Cottage, are hindering prams etc. Cllr Beswick to let the Clerk have the house numbers etc to enable reporting. **Cllr Beswick Clerk**  
Resident complained that the original Planning Permission given is not being adhered to, for Old Rectory flats, in particular the turning circle at the rear of the property.  
The Church Light (FPC7) is still awaiting fixing and payment from FDC is still outstanding before Balfour Beatty will put the replacement up.  
Wayside and Crown Avenue lights should be fixed this week.  
A few favourable comments from dog walkers re mowing of Crown Drove and Cllr Russell was thanked for this. Unfortunately there was a lot of dog excrement down there which caused work re pressure washing of mowers etc. There will be a dog patrol undertaken on Thursday a.m. Also mowed up the bank at the back of Playing Field.  
Pot hole in Crown Road outside school. The Clerk is to report **Clerk**  
Public Time Closed 19.53
- 027/15-16 Confirmation of Minutes**  
The Minutes of the Meeting held on 19<sup>th</sup> May 2015, Proposed by Cllr Russell to approve, and AGREED **Agreed**
- 028/15-16 Matters Arising**  
Email sent to Wes Poole re transfer of Youth Club Funds to Parish Council, monies now received  
Bus Service 65 email, read out in Public Time
- 029/15-16 Police Matters**  
No report received
- 030/15-16 County & District Councillors Reports**  
Cllr Yeulett reported that Highways are looking at more preventative measures. Street Lighting repairs being undertaken in Cambridgeshire, look at street lighting on CCC website. Archive section is moving from Cambridge to Ely. New member led review into Local Highways

Improvement Initiatives, and more info should be available in July. March to Wisbech Rail project is ongoing.

Clerk

Superfast Broadband is being rolled out. Clerk to check on progress, and email link to all Councillors.

Social Care services are improving. Lots of work going on in Health and Well Being.

Work is going on in Adult Social Care, (Care Act) criteria measures are to be judged nationally rather than locally shortly.

Cllr Tanfield reported that a new Youth Group Grant scheme is available again up to £1000 per application. The details are to be sent to The Heron. Tour of Cambridgeshire cycle road race was good and well organised. 4900 riders were involved on Sunday and it was a good advert for Cambridgeshire with regard to Tourism.

Cllr Sutton reported another accident at Upwell Road junction last week. He has spoken to G Chappell and now asks if the Parish Council would approve that the 2015/16 LHI bid can focus on the Upwell Road Junction, rather than both junctions. This was Proposed by Cllr Russell, and AGREED. Nothing has been drawn up yet regarding a scheme. £12k is not much money for funding these types of schemes. Cllr Sutton will approach CCC to enquire if more funding could be available in order to get a better scheme. Cllr Yeulett will enquire if the outbuilding at the junction could be purchased and demolished.

Agreed

Cllr Sutton

Cllr Yeulett

Training on Planning for Parish Councillors, by FDC, is to be rolled out shortly.

A47 improvements at Guyhirn, the £10M to be spent on the roundabout was questioned, but this could not be answered.

An update on The Croft was given to the effect that in the past the MP and everyone has been round the table and an offer was made by FDC, to help manage etc and this was refused. Until all the owners are round the table and in agreement nothing else can happen. The sewer is privately managed by the owners of the properties and FDC has previously spent money on repairs and then billed all the owners.

031/15-16

#### Recreation Ground

a) Solicitors have been contacted and the reply received was that a drafted deed to record the formal transfer of funds from the Memorial Hall Charity to the Recreation Ground Charity has been sent to Fraser Dawbarns for approval.

Putting together a set of draft minutes for a meeting at which (hopefully) the recreation ground charity will approve the transaction, authorise someone at the charity to sign the deed, and approve the appointment of two life trustees from the Memorial Hall charity to the Recreation Ground Charity (making amendments to the charity's constitution if necessary). Also sorting the draft deed of appointment for the new trustees. Cllr Bliss to check that Fraser Dawbarns have received the documents stated.

Cllr Bliss

b) Meeting planned for 22/06/15 and Agenda items discussed. They were decided as setting up of committee together of representatives from village groups. Committee to run the hall going forward, discussion on how it's going to be run. Discuss fund raising. Day to day committee. Structure of the committee going forward and AOB

c) Annual Inspection Report regarding Play Equipment, read very well with minor items to be rectified. This will be gone through at the end of meeting by the Councillors.

d) Re-siting of Play Equipment discussed and items identified. This will be looked at at the end of the meeting by the Councillors.

e) Use of Skate Park by motor scooters, a Cllr caught people on motor scooters on the skate park. Concerns about the possible spillage of oil etc. Clerk to investigate signage for NO MOTOR VEHICLES at both ends of Recreation Ground. **Post meeting note: Signage for No Motor Vehicles is already in place at Skate Park**

Clerk

032/15-16

#### Village Hall

Cllr Tanfield left the meeting.

a) Awaiting Van Elle to do bore hole for piling, then the site can be formed and the fencing erected.

Builder has accepted liquidated damages at £200 per week for first 4 weeks

	and then £500 per week thereafter.		
	Plot 1 is going to get a quote for the footpath as well as Parish Council quote from Skanska, which should be ready for July Meeting. The bill may be split between Plot 1 and Parish Council.		
	Internal fit out will be covered in meeting on 22 <sup>nd</sup> June and fund raising may be used for this		
	Question asked where is solicitors bills being paid from, no fixed quote received so far and no bills received.		
	Asset Register of Parish Council believed to be the right place for the new Village Hall to be held and this was Proposed by Cllr Russell, and AGREED.	<b>Agreed</b>	
	FDC Rural Capital Grant fund have been emailed the funding as requested and it is expected that FDC will pay the Parish Council 30% of each invoice and the Parish Council will then pay the whole bill up to the £100K total amount of grant.		
	Recreation Ground Charity will require a start-up float.		
	The Clerk to clarify with the VAT office about the zero rated VAT certificate	<b>Clerk</b>	
	Cllr Yeulett left the meeting.		
	Electric supply discussed regarding the moving of the board, usually it is the meter owner who phones the new supplier. Cllr Freeland is to investigate this with the power companies.	<b>Cllr Freeland</b>	
	Matthew Hall has offered to oversee the project and Cllr Russell will get a quote for this work.	<b>Cllr Russell</b>	
	The builder is doing the asbestos survey and sending the results to Morton & Hall.		
	The football team are folding at the end of this season, and all equipment will be off site by end June 2015.		
	Planning conditions removal are to be submitted by Morton & Hall		
	Village Hall spreadsheet is to be kept updated and circulated to all Cllrs	<b>Clerk</b>	
<b>033/15-16</b>	<b>Highways/Street Lighting</b>		
	<b>Highways</b>		
	a) 2014-15 LHI bid from Highways. Highways were written to and they are going to come out and look at it again but they have said that the work will have to come out of 2015/16 bid. It was Proposed by Cllr Russell that the footpath is not usable and wasn't, prior to electric board work, and it should have been done correctly in the first place. Clerk to email this to Highways.	<b>Clerk</b>	
	b) Sign for Euximoor Drove on 16 Foot has had an order placed and now awaiting being put in place.		
	Signs at end of HaPenny Road to be chased	<b>Clerk</b>	
<b>034/15-16</b>	<b>Planning/Development</b>		
	<b>Planning Application</b>		
	F/YR15/0243/F Removal of Condition 2 of planning permission F/0474/87/F (Conversion of building into two self-contained flats) relating to occupiers restricted to persons connected with the adjoining conference centre. The Coach House, Church Road, Christchurch. Proposed by Cllr Russell that there are no objections, and AGREED	<b>Agreed</b>	
	<b>Planning Granted</b>		
	F/YR14/0975/F Erection of a 2-storey rear extension to existing dwelling at Jubilee House Euximoor Drove, Christchurch, Wisbech, Cambridgeshire PE14 9LT. Granted 22/05/15		
<b>035/15-16</b>	<b>PCC Cemetery Maintenance</b>		
	Grant to Christchurch PCC re the maintenance of Church Cemetery was discussed. The 2014/15 amount was £245. Proposed by R Gladwin that £245 be paid, in two equal payments at six monthly interval, and the right to reconsider this if needed, should the Concurrent Functions Grant change.		
	The Clerk to send cheque and letter	<b>Clerk</b>	
<b>036/15-16</b>	<b>Electoral Review of Cambridgeshire</b>		
	There were no comments to be made regarding the draft recommendations of the Local Government Boundary Commission regarding Cambridgeshire.		
<b>037/15-16</b>	<b>Income &amp; Expenditure</b>		
	a) Cllr Russell Proposed, and it was AGREED, to approve the following accounts for payment	<b>Agreed</b>	
	J Richardson	Clerks Salary (May 2015)	£239.27
	J Richardson	Expenses reimbursement	£12.85

Christchurch Village Resource Centre	The Heron	£80.00
E Masons & Sons	Grass Cutting	£780.00
Fenland District Council	Removal of Planning Conditions re Village Hall	£97.00
	<b>TOTALS</b>	<b>£1240.72</b>

b) Report on the May Bank Balances & reconciliation (Appendix 1)

c) Proposed by Cllr Russell, and AGREED, that £2500.34 be held in earmarked reserves for Youth Club Funds.

**Agreed**

038/15-16

**Bank Signatories**

Proposed by Cllr Gladwin, and AGREED, that Cllr Freeland be added as a signature on the Bank Accounts.

**Agreed**

039/15-16

**Donations**

To consider a request for a donation from East Anglia's Children's Hospices. No donation to be made.

040/15-16

**Correspondence**

a) Rural Services Network Bulletin (emailed 27/05/15, 02/06/15)

b) Request from Police re publication of Doorstep Crime advice (emailed 27/05/15)

c) Cambs Acre- details of Myth Buster Tour (emailed 27/05/15)

d) FDC- newly elected Chairman and Vice Chairman (emailed 27/05/15)

e) Information on Bus Service 65 (emailed 27/05/15)

f) Adult Social Care (emailed 27/05/15)

041/15-16

**Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 13<sup>th</sup> July 2015. Items to be included on Agenda should be with the Clerk by Monday 6<sup>th</sup> July 2015

Meeting Closed at 21.35

## Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2016	
Christchurch Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	31/05/2015		
Approved by Chair			
Date	08/06/2015		
<b>Balance per bank statements as at</b>		<b>31/05/2015</b>	<b>£</b>
Current Account		63517.84	
Savings Account		146515.26	
			210033.10
Less: Unpresented Cheques			
Cheque Number			
Add: Any unbanked cash in transit			
<b>Net bank balances as at</b>		<b>31/05/2015</b>	<b>£</b>
			210033.10
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance	As per previous Year End Box 8 Audit Report	206844.30	
Add: Receipts to date		4667.50	
Less: Payments to date		1478.70	
<b>Closing Balance</b>		<b>210033.10</b>	
<b>Earmarked Reserves</b>			
Village Hall	182,292.09		
Mrs Spall Request	200.00		
Recreation Ground 106 monies	75.07		
Street Lighting	3,000.00		
<b>Total Remaining</b>	<b>24,465.94</b>		