

CHRISTCHURCH PARISH COUNCIL

Minutes of the Meeting of the Christchurch Parish Council on Monday 13th July 2015 in the Sports Pavilion, Christchurch

- Present:** Cllrs N Russell (Chair), J Bliss, S Freeland, J Hughes, P Owen, W Beswick, W Sutton (FDC), F Yeulett (CCC) and 3 members of the public and J Richardson (Clerk)
- 047/15-16 Apologies for Absence:** PCSO's Tessa Morrison, Susan Clarke; Cllr R Gladwin; Cllr M Tanfield
- 048/15-16 Declarations of Interest**
No interests declared
- 049/15-16 PUBLIC TIME**
Dog Poo Patrol day will be held on Thursday 16th July starting at 10.30
Dog Show to be held on Saturday 18th July at Townley School
Informed that once the Hall is up and running Junior Football will be started up again in the village. Football equipment stored by Cllr Russell
2 Street Lights in Crown Avenue, and end of Wayside are still not working, Clerk to contact Balfour Beatty **Clerk**
Letter received from parishioner regarding The Heron and items contained within it, was read to the meeting. The Clerk to put this as an agenda item for discussion at the next meeting. **Clerk**
- 050/15-16 Confirmation of Minutes**
It was Proposed by Cllr Russell, and AGREED, to approve the Minutes of the Meeting held on 8th June 2015 **Agreed**
It was Proposed by Cllr Russell, and AGREED, to approve the Minutes of the Extra Meeting held on 29th June 2015. **Agreed**
- 051/15-16 Matters Arising**
Telephone number 101 is the correct number to use, to contact the Police in a non-emergency situation
- 052/15-16 Police Matters**
Police reported that they had recently received a report of someone making firearms on Sixteen Foot Bank.
Last week a white pick-up truck was seen down Euximoor Drove when a break in took place.
- 053/15-16 County & District Councillors Reports**
Cllr Yeulett reported that CC looking at saving energy on street lighting. CC propose to change operating times of lights which are on the central management system. Consultation will take place.
Cambridge Future Transport is looking into bus services being tendered for.
Social Care Committee looking at recruitment of social workers for adults and children.
The make-up of the County Council is changing due to by-elections.
Trading standards have been spoken to regarding the developers that built The Croft. Information is requested by Cllr Yeulett regarding the original developer.
Cllr Sutton reported that Parish Council Street Lights will be discussed at the cabinet meeting on 23rd July.
Concurrent Function Grants will be discussed in more detail within the comprehensive spending review.
FDC are looking into "sharing" the Planning Department with another local planning authority, the Overview and Scrutiny Committee are currently looking into this.
- 054/15-16 Recreation Ground**
a) Meeting of the Recreation Ground Charity Trustees took place earlier and everything is now in place for the merger of the Memorial Hall & Recreation Ground Charities and transfer of funds
b) Meetings of the Pavilion Hall Management Committee will be on 3rd Wednesday of each month. The Parish Council are awaiting the names of individuals on the Committee. Fund raising ideas are being discussed and new individuals are keen to get involved.
c) It was Proposed by Cllr Owen, and AGREED, to go ahead and re-site the Toddler Swing and Turn Stile (including slide). Cllr Russell is to discuss with FLP in line with quote received of £3563 + VAT **Agreed Cllr Russell**

	Cllr Yeulett left the meeting at 8.25p.m.		
	d) Nettles etc all growing up around the kissing gate, at far end of Recreation Ground, preventing use. It was suggested that maybe the area could be concreted. Cllr Russell will try to arrange with builders	Cllr Russell	
055/15-16	Village Hall		
	a) Cllr Freeland has been in touch with UK Power Networks and need to put in an application, for moving of power supply, and cost should be approx. £3K, they need location plans and site plans. Cllr Russell to discuss with builder.	Cllr Russell	
	No day to day project management is required; stage visits are being done by Morton & Hall.		
	Planning condition cheque refund has been received from Morton & Hall The Parish Council is to look to "awards for all" for funding, re fit out of the kitchen	Clerk	
	The piling of the building is almost complete		
	b) One quote for new footpath on Upwell Road received, still awaiting other quotes. Clerk advised of the need to notify County Council and costs involved. Clerk to put on next agenda	Clerk	
	c) It was Proposed by Cllr Hughes, and AGREED, that Cllr Russell signs the Certificate of Zero Rated VAT, and Clerk to send to builder	Clerk	
056/15-16	Highways/Street Lighting		
	Highways		
	a) Pavement area at the traffic control system on Upwell Road to be rectified in 2015-16 at no cost to Parish Council		
	b) No new highways issues raised		
	Street Lighting		
	a) No new street light issues raised		
057/15-16	Planning/Development		
	Planning Application		
	a) (Retrospective) F/YR15/0416/F Erection of a 2storey side extension and detached double garage to existing dwelling, involving demolition of existing garage at Homeleigh, Euximoor Drove, Christchurch		
	b) F/YR/15/0481/F Erection of a first floor side extension to existing dwelling, Scottview, Padgetts Road, Christchurch, Cambs. Proposed Cllr Russell, and AGREED, no objections	Agreed	
	Footpath No.5 Christchurch: Cllr Russell Proposed, and it was AGREED, no objections to the changes to this footpath	Agreed	
058/15-16	Income & Expenditure		
	a) Recycling credit £44.33 rec'd		
	b) It was Proposed by Cllr Russell, and AGREED, to approve the following accounts for payment.		
	J Richardson	Clerks Salary (June 2015)	£331.81
	J Richardson	Expenses reimbursement	£6.00
	Christchurch Village Resource Centre	The Heron	£80.00
	E Mason & Sons	Grass Cutting	£420.00
		TOTALS	£837.81
	c) Clerks report on the June Bank Balances & reconciliation see Appendix 1		
	d) Clerks report on budget performance to end June 2015 see Appendix 2.		
	It was agreed that there is no significant deviation from predictions.		
059/15-16	Public Rights of Way: Councillors to look at cutting of public rights of way and Clerk to put on October Agenda	All Cllrs	
060/15-16	Correspondence		
	a) Rural Services Network Bulletin (emailed 10/06/15, 17/06/15, 08/07/15)		
	b) Information on Bus Service 65 (emailed 10/06/15)		
	c) 2015 Survey of Voluntary sector in Cambridgeshire (emailed 17/06/15)		
	d) Notice of forthcoming civic dates (emailed 17/06/15)		
061/15-16	Agenda Items/Next Meeting		
	The date of the next Parish Council Meeting will be Monday 10 th August 2015. Items to be included on Agenda should be with the Clerk by Monday 3 rd August 2015		
	Meeting Closed at 9.18 p.m.		

Bank Reconciliation		Financial Year ending 31 March 2016	
Christchurch Parish Council			
Prepared by Jacqui Richardson (Clerk & RFO)			
Date	30/06/2015		
Approved by Chair			
Date	13/07/2015		
Balance per bank statements as at		29/06/2015	£
Current Account		64853.39	£
Savings Account		146534.93	
			211388.32
Less: Unpresented Cheques			
Cheque Number		1380	122.50
			122.50
Add: Any unbanked cash in transit			
Net bank balances as at		29/06/2015	£
The net balances reconcile to the Cash Book as follows:-			
Opening Balance	As per previous Year End Box 8 Audit Report	206844.30	
Add: Receipts to date		7231.84	
Less: Payments to date		2810.32	
Closing Balance		211265.82	
Earmarked Reserves			
Village Hall	182,195.09		
Mrs Spall Request	200.00		
Recreation Ground 106 monies	75.07		
Street Lighting	3,000.00		
Youth Club	2,500.34		
Total Remaining	25,795.66		

Appendix 2

CHRISTCHURCH PARISH COUNCIL							
	BUDGET	CURRENT	CURRENT	CURRENT	FORECAST	VARIANCE	EXPLANATION
INCOME:	2015-16	End JUNE 2015	End SEPT 2015	End DEC 2015	2015-16		
Maintenance Grants: Precept	£8,488.00	£4,244.00			£8,488.00	£0.00	
Council Tax Support Grant	£847.00	£423.50			£847.00	£0.00	
Concurrent Functions Grant	£1,833.00				£1,833.00	£0.00	
Allotment Rents	£2,000.00				£2,000.00	£0.00	
Allotment Drainage Rates	£405.00				£405.00	£0.00	
Recycling Credits	£15.00	£44.33			£44.33	£-29.33	
VAT Refund	£700.00				£700.00	£0.00	
Bank Interest	£15.00	£19.67			£30.00	£-15.00	
Bursary Payment						£0.00	
Youth Club Funds		£2,500.34			£2,500.34	£2,500.34	Earmarked for Youth Club
						£0.00	
SUB TOTALS:	£14,303.00	£4,731.50	£0.00	£0.00	£16,847.67	£2,544.67	
TOTALS:	£14,303.00	£4,731.50	£0.00	£0.00	£16,847.67	£2,544.67	
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	BUDGET	CURRENT			FORECAST	VARIANCE	EXPLANATION
EXPENDITURE:	2015-16	End JUNE 2015	End SEPT 2015	End DEC 2015	2015-16		
Auditors Fees	£300.00	£120.00			£300.00	£0.00	
Drainage Rates	£470.00				£470.00	£0.00	
Clerks Salary	£3,500.00	£846.47			£3,500.00	£0.00	
Clerks Office Expenses	£120.00	£120.00			£120.00	£0.00	
HMRC						£0.00	
P P & S	£60.00	£12.85			£60.00	£0.00	
Hall Expenses	£200.00				£200.00	£0.00	
Insurance	£800.00				£800.00	£0.00	
Subscriptions	£70.00	£59.00			£59.00	£11.00	
Allotment Rents	£412.50	£412.50			£412.50	£0.00	
Rec Ground Insurance	£940.00				£0.00	£940.00	
RoSPA Inspection	£0.00				£0.00	£0.00	
Training Fees	£100.00				£100.00	£0.00	
Grass Cutting	£3,160.00	£650.00			£3,160.00	£0.00	
Rec Ground Exs	£0.00					£0.00	
Cemetery Maintenance	£245.00	£122.50			£245.00	£0.00	
War Memorial Maintenance	£0.00					£0.00	
Election Costs	£900.00				£891.54	£8.46	
LHI Bid Contribution	£1,000.00				£1,000.00	£0.00	
Repairs to Play Park	£500.00				£500.00	£0.00	
S137	£25.00				£25.00	£0.00	
Village Web Site Management						£0.00	
Tree Cutting/Contingency	£500.00				£500.00	£0.00	
Donations						£0.00	
Heron Running Costs	£960.00	£240.00			£960.00	£0.00	
VAT Paid	£700.00	£130.00			£700.00	£0.00	
Transfers to Bank Acct's						£0.00	
SUB TOTALS:	14,962.50	2,713.32	-	-	14,003.04	£959.46	
TOTALS:	14,962.50	2,713.32	-	-	14,003.04	£959.46	