

CHRISTCHURCH PARISH COUNCIL

Minutes of the Meeting of the Christchurch Parish Council on Monday 12th October 2015 in the Sports Pavilion, Christchurch

- Present** Cllrs: N Russell (Chair), J Bliss, W Beswick, R Gladwin, J Hughes, P Owen, F Yeulett (CCC), W Sutton (FDC), M Tanfield (FDC), no members of the public and J Richardson (Clerk)
- 106/15-16** **Apologies for Absence:** Cllr G Harper and Richard Guilford
- 107/15-16** **Declarations of Interest:**
None declared
- 108/15-16** **Public Time:** Parishioner reported that his entry for The Heron has been amended and he will not be contributing any more.
- 19.36 – 19.39** Cleaning of war memorial will take place 24th October at 9.30, all helpers appreciated. Cllr Sutton will lay the Poppy Wreath on behalf of the Parish Council
- 109/15-16** **Confirmation of Minutes**
It was Proposed, and Agreed, by Cllr Russell to sign and approve the Minutes of the Meeting held on 14th September 2015 **Agreed**
- 110/15-16** **Police Report:** There has been 1 vehicle crime reported in September. The New Horizon Outreach Vehicle will also be located in Christchurch (Church Road) between 13.00 hours and 14.00 hours, on 14th October 2015. This will enable residents to express any concerns or issues prior to the Rural Forum in Coldham on Monday 19th October 2015.
- 111/15-16** **County & District Councillors Reports**
Cllr Yeulett reported CCC meeting is tomorrow and agenda items include the Cromwell Museum, Huntingdon, Archives move to Ely, discussion on electricity generating capacity for the County, and investing in low carbon industries. The Chief Executive position will be decided, for a year's trial, if to share with Peterborough Council. Budgets will also be under discussion. Business rates are being looked into being brought back to local councils, details to follow. Spending review is underway. Devolution and new systems of local government are also being looked into.
Cllr Tanfield asked if everyone has received their invitation to participate in the survey re spending cuts at FDC. Everyone is encouraged to complete the survey (see Parish Council website).
Cllr Sutton reported that the Parish Council will receive letters regarding Concurrent Functions Grant, and street lighting in relation to CAT1 and CAT2 lights. There is a vacancy for Economic Development Officer and cabinet believes this post is so important it is now being filled by buying the service from Operation Peterborough, and a Service Level Agreement is being drawn up to cover this.
Cllr Tanfield left the meeting.
- 112/15-16** **Recreation Ground**
a) Management Committee Meeting held and looked at building works being done. £200 received, to be banked, from the Yard Sale, looking at doing this again in the Spring. Insurance during building work has been investigated by the Clerk, and the builder is insuring the building during the work and there is a reduction of £84.90 due.
b) Re-siting of Play Equipment quote received for toddler swing and multiplay equipment £3700 to be restored and put into the Play Area from FLP. Bench and seating quote received as well at £500. Need to get two more quotes and Cllr Hughes to do this. Advised by Clerk that the decision on this spend should be held until after the new hall is built. It was agreed to wait till the Spring to re-site this equipment. **Cllr Hughes Agreed**
c) Memorial Hall paperwork archiving has been investigated by Cllr Bliss. Museum at Wisbech has been approached and a box can be supplied at a one off cost of £20 at least, and stored, also discussed was the Rev Townley picture which they are interested in.
- 113/15-16** **Parish Council Insurance**
The renewal of the Parish Council Insurance is due and there is a need to

f) Clerks report on budget v performance up to end Sept 2015 is at Appendix 2

118/15-16 Public Rights of Way: There are no missed cuts of Public Rights of Way to be reported

119/15-16 Fenland Event Safety Advisory Group - Training Event on 21st October 2015 at 4p.m (Wisbech Boat House) re safety issues at public events. No councillors are able to attend.

120/15-16 Current Policies: To discuss and agree changes required to Standing Orders, Financial Regulations, Publication Policy, Complaint Handling Process (Placed on website for viewing and will be placed on next agenda)

121/15-16 Risk Assessment: To discuss annual risk assessment and completion of tasks (emailed to Cllrs 30/09/15) (will be placed on next agenda)

122/15-16 Correspondence

a) Rural Services Network Bulletin (highlights in weekly report 25/09/15, 30/09/15, 09/10/15)

b) NALC Bulletin (emailed 11/09/15)

c) Chairman's Secretary (FDC) changes (included in weekly report 18/09/15)

d) Update from Cambs Police Inspector (included in weekly report 25/09/15)

e) Ouse Washes Conference (included in weekly report 25/09/15)

f) Invite to Tourism event at FDC on 02/10/15 (included in weekly report 02/10/15)

g) Fenland Community Safety Partnership October Newsletter (included in weekly report 09/10/15)

123/15-16 Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 9th November 2015. Items to be included on Agenda should be with the Clerk by Monday 2nd November 2015

Meeting Closed at 9.30

Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2016	
Christchurch Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	30/09/2015		
Approved by		Chair	
Date	12/10/2015		
Balance per bank statements as at	30/09/2015	£	£
Current Account		10557.32	
Savings Account		146553.20	
			157110.52
Less: Unpresented Cheques			
Cheque Number			
			0.00
Add: Any unbanked cash in transit			
		FDC 2nd Inst 15/16	4667.50
			4667.50
Net bank balances as at	02/09/2015		161778.02
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance	As per previous Year End Box 8 Audit Report		206844.30
Add: Receipts to date			62664.52
Less: Payments to date			107730.80
Closing Balance			161778.02
Earmarked Reserves			
Village Hall	128,917.75		
Mrs Spall Request	200.00		
Recreation Ground 106 monies	75.07		
Street Lighting	3,000.00		
Youth Club	2,500.34		
Total Remaining	29,585.20		

Appendix 2

CHRISTCHURCH PARISH COUNCIL							
		BUDGET	CURRENT	CURRENT	CURRENT	FORECAST	VARIANCE
INCOME:		2015-16	End JUNE 2015	End SEPT 2015	End DEC 2015	2015-16	
	Maintenance Grants: Precept	£8,488.00	£4,244.00	£8,488.00		£8,488.00	£0.00
	Council Tax Support Grant	£847.00	£423.50	£847.00		£847.00	£0.00
	Concurrent Functions Grant	£1,833.00		£917.00		£1,833.00	£0.00
	Allotment Rents	£2,000.00		£1,098.75		£2,000.00	£0.00
	Allotment Drainage Rates	£405.00				£405.00	£0.00
	Recycling Credits	£15.00	£44.33	£44.33		£44.33	£-29.33
	VAT Refund	£700.00		£390.00		£700.00	£0.00
	Bank Interest	£15.00	£19.67	£37.94		£30.00	£-15.00
	Bursary Payment						£0.00
	Youth Club Funds		£2,500.34	£2,500.34		£2,500.34	£2,500.34
							£0.00
SUB TOTALS:		£14,303.00	£7,231.84	£14,323.36	£0.00	£16,847.67	£2,456.01
	Village Hall Grants/Donations			£48,341.16		£48,341.16	
TOTALS:		£14,303.00	£7,231.84	£62,664.52	£0.00	£65,188.83	£2,456.01
EXPENDITURE:		BUDGET	CURRENT	CURRENT	CURRENT	FORECAST	VARIANCE
		2015-16	End JUNE 2015	End SEPT 2015	End DEC 2015	2015-16	
	Auditors Fees	£300.00	£120.00	£120.00		£300.00	£0.00
	Drainage Rates	£470.00		£405.26		£405.26	£64.74
	Clerks Salary	£3,500.00	£846.47	£1,613.93		£3,500.00	£0.00
	Clerks Office Expenses	£120.00	£120.00	£120.00		£120.00	£0.00
	HMRC						£0.00
	P P & S	£60.00	£12.85	£26.41		£60.00	£0.00
	Hall Expenses	£200.00				£200.00	£0.00
	Insurance	£800.00				£800.00	£0.00
	Subscriptions	£70.00	£59.00	£59.00		£59.00	£11.00
	Allotment Rents	£412.50	£412.50	£412.50		£412.50	£0.00
	Rec Ground Insurance	£940.00				£0.00	£940.00
	RoSPA Inspection	£0.00				£0.00	£0.00
	Training Fees	£100.00				£100.00	£0.00
	Grass Cutting	£3,160.00	£650.00	£1,450.00		£3,160.00	£0.00
	Rec Ground Exs	£0.00					£0.00
	Cemetery Maintenance	£245.00	£122.50	£122.50		£245.00	£0.00
	War Memorial Maintenance	£0.00					£0.00
	Election Costs	£900.00				£891.54	£8.46
	LHI Bid Contribution	£1,000.00		£765.70		£765.70	£234.30
	Repairs to Play Park	£500.00				£500.00	£0.00
	S137	£25.00				£25.00	£0.00
	Village Web Site Management						£0.00
	Tree Cutting/Contingency	£500.00				£500.00	£0.00
	Donations						£0.00
	Heron Running Costs	£960.00	£240.00	£480.00		£960.00	£0.00
	VAT Paid	£700.00	£130.00	£440.00		£700.00	£0.00
	Transfers to Bank Acct's						£0.00
SUB TOTALS:		14,962.50	2,713.32	6,015.30	-	13,704.00	£1,258.50
	Village Hall Build			101,715.50		101,715.50	
TOTALS:		14,962.50	2,713.32	107,730.80	-	115,419.50	1,258.50