

CHRISTCHURCH PARISH COUNCIL

Minutes of the Meeting of the Christchurch Parish Council on Monday 14th December 2015 in the Townley School (Dining Hall), Crown Road, Christchurch

- Present:** Cllrs: N Russell (Chair); J Bliss; W Beswick; R Gladwin; J Hughes; P Owen; G Harper; F Yeulett (CCC); W Sutton (FDC); J Richardson (Clerk) and 2 members of the public
- 140/15-16 Apologies for Absence:** Cllr M Tanfield (FDC)
- 141/15-16 Declarations of Interest:**
- a) Cllr J Bliss declared a Disclosable Pecuniary Interest in the item in Public Time regarding the pruning of trees in Green Lane
- 142/15-16 Public Time:** I farm in Christchurch and need access for machinery down Green Lane. This is becoming increasingly difficult due to overhanging branches from the trees. I have obtained permission to trim the trees (from FDC) and would like this to be brought up at the next Parish Council meeting before I proceed so there is no misunderstanding from the residents when I undertake the work.
- Beat season has obviously started. Traffic calming / safety measure on Upwell Rd is not deterring Hankins lorries. Must be 15 already this morning (now 9.25 a.m).
- Pot Holes in Poulters Drove and Euximoor Drove to be reported to Highways by the Clerk. **Clerk**
- Fly tipping in layby just past Poulters Drove, on Sixteen Foot to be reported to FDC, by the Clerk **Clerk**
- Lorry parked where Memorial Hall was, and is also partly on the pavement, Cllr Hughes will discuss **Cllr Hughes**
- Thank you to Cllr Hughes and Cllr Harper for taking out the old table and benches at the picnic area. Trees were trimmed as well, and one more tree left to do. Something may be able to be made out of the wood e.g sign **Cllr Hughes**
- Yesterday there were a lot of hare coursers around the village, police were in attendance.
- Pot holes on Upwell Road, outside "The Hall", to be reported to Highways by the Clerk. **Clerk**
- Police are being informed of a car being keyed whilst parked outside the school.
- 143/15-16 Confirmation of Minutes** **Agreed**
- Proposed by Cllr Russell, and AGREED, to approve the Minutes of the Meeting held on 9th November 2015.
- 144/15-16 Police Report:**
- CRIMES REPORTED IN THE CHRISTCHURCH AREA
NOVEMBER 2015
- Theft 1
Burglary other than a dwelling 2
Criminal Damage to Vehicle 1
Criminal Damage to Dwelling 1
- The two burglaries were committed at the new pavilion building site.
- 145/15-16 County & District Councillors Reports**
- Cllr Yeulett reported that United Care Partnership have pulled out of the contract with Cambs & Peterborough Clinical Commissioning Group. A press release has been issued on this matter. The Health and Wellbeing board will look into this matter. Budgets are still being looked into and CCC and FDC are waiting for the settlements from the government.
- Adult Social care can now add another 2% to the council tax and this is being looked into. Officers have been asked to relook at the budgets e.g. Highways maintenance, Mobile Library, Street Lighting, School Crossing Patrols.

Fenland Learning Centre funding is under threat in 2017.
 Ely Southern Bypass has been agreed will have to go back to government. CCC Meeting tomorrow 15/12/15.
 Cams is doing well with the issue of bed blocking.
 Talks on devolution are continuing.
 New Chief Executive for CCC appointed as a shared resource with Peterborough District.
 Cllr Sutton reported that savings are still being looked into and some savings will need to be made. The CSR is being looked at and responses to the survey are being studied to aid the decision making.
 The pre-planning application charging scheme was mentioned as was the possibility of the Community Support Tax or Concurrent Functions Grants being removed.
 Cllr Yeulett left the meeting

146/15-16

Recreation Ground

- a) Management Committee Meeting held on 18th November. Polling station request was discussed but still awaiting completion.
- b) The move of Play Equipment is being handled by Cllr Hughes. He has had one response and further work is being looked into.

147/15-16

Village Hall

- a) The financial position is the same as last month. Update from Morton & Hall received. Roller shutters are on, footpath done. Electric cut off from old building and connected to new building on 14/12/15. Looking to knock the old building down before Xmas. The internal screeding is not drying out, heaters and humidifiers are in there currently to assist this. The expected completion date for the builder should be 17/01/16.
- b) Update on Footpath on Upwell Road was given by Cllr Russell. There was an issue with the footpath, as it was different from the plan seen by Councillors. A meeting was held with Skanska and they have agreed to extend the footpath by a further 4 or 5 metres at no extra cost. Plot 1 will now need to arrange for his own footpath on his land.
- c) Cllr Hughes has applied for some trees, from the Woodland Trust for the Picnic Area.
- d) The name of the new Village Hall was discussed at the last meeting of Recreation Ground Management Committee it was proposed that the name should be Christchurch Community Centre. It was Proposed by Cllr Russell, and AGREED, that this will be the name of the new village hall.

Agreed

148/15-16

Highways/Street Lighting**Highways**

- a) 2015-16 LHI bid including the 50 mph consultation was discussed and it was Proposed by Cllr Russell, and AGREED, that the Parish Council support the TRO.
- b) 2016-17 LHI bid has been sent to Highways
- c) Highways issues in the village to be reported to Highways are:-
 Christchurch sign at Scotts Road, Church Road junction to be requested.
 Toll Road signs still not been replaced and the Clerk is to chase Highways.
 Planings from Highways are to be requested for Nigel to put down.

Agreed

Clerk

Clerk

Clerk

Street Lighting

- a) A letter re the Cat 1 and Cat 2 street lights has been received from FDC. A copy of the street lighting inventory, showing Cat 2 lights will be sent to Cllrs who will look at these prior to the next meeting.
 The Clerk is to discuss with Balfour Beatty the possibility of a programme and payment plan etc.
- b) No other Street Lighting issues in the village were raised.

All Cllrs

Clerk

- 149/15-16 Planning/Development**
Pre-Planning Consultation
 The agreed response to a Proposed Pre-Application Charging Scheme by Fenland District Council was discussed. Cllr Sutton informed the meeting of the proposal being looked at. It was Proposed by Cllr Gladwin, and AGREED, that the Parish Council support this scheme. Clerk to advise of decision
- Agreed Clerk**
- 150/15-16 Income & Expenditure**
 Payment rec'd from FDC of £31,507.50 Rural Capital Grant funding re Village Hall building
- a) It was Proposed by Cllr Russell, and AGREED, that members approve the following accounts for payment.
- | | | |
|--------------------------------------|-------------------------------|-------------------|
| J Richardson | Clerks Salary (November 2015) | £340.84 |
| Christchurch Village Resource Centre | The Heron | £80.00 |
| E Mason & Son | Grass Cutting | £288.00 |
| Skanska | Footpath Build | £35,592.85 |
| J H Cook | Village Hall build | £50,000.00 |
| Christchurch PCC | Cemetery Maintenance | £122.50 |
| TOTALS | | £86,301.69 |
- b) Clerks report on the November Bank Balances and reconciliation is attached at Appendix 1
- c) It was Proposed by Cllr Russell, and AGREED, that all deposit account funds are transferred to the current account
- d) Clerk reported that all External Audit request for paperwork has now been sent
- e) Budget and Precept planning for 2016/17. Precept request to be submitted by 5th February 2016. Working party meeting to be held at Cllr Gladwin's and attended by Cllr Gladwin, Cllr Russell, Cllr Harper, Cllr Hughes and the Clerk on Thursday 7th January 2016, 7.30p.m.
- Agreed**
- 151/15-16 Risk Assessment:** The annual risk assessment of the Village Sign and Bus Shelter was reported on and will be included in the 2015 Risk Assessment document by the Clerk
- Clerk**
- 152/15-16 Donations:**
 It was Proposed by Cllr Russell, and AGREED, that no donation be given to Volunteer Centre, Fenland.
- Agreed**
- 153/15-16 Notice Board:**
 Out of date notices have been removed from the notice board, except for one. This Notice Board is a Parish Council owned board. Village notice boards were on the Memorial Hall. It has been suggested that the Parish Council have a notice board at the new Christchurch Community Centre. Key holders were identified
- 154/15-16 Fenland District Council Events Guidance Consultation:** The document was discussed and it was Proposed by Cllr Russell, and AGREED, that the document be kept but no comments to be made
- Agreed**
- 155/15-16 Correspondence**
- a) Rural Services Network Bulletin (highlights in weekly reports 13/11/15, 20/11/15, 27/11/15, 30/11/15, 04/12/15)
- b) Parish e-news from CCC (included in weekly report 06/11/15 and placed on website)
- c) Local Government Boundary Commission letter regarding further limited consultation in Cambridge
- d) Invitation from The Chairman of Fenland District Council to attend Community Carol Service on Sunday, 13 December 2015 at 3.00 pm
 at Parish Church of St Peter and St Paul, Church Terrace, Wisbech, PE13 1HP
- e) Cambs Acre digest (highlights in weekly report 20/11/15)
- f) Police and Crime Commissioners Office Newsletter (included in weekly report 20/11/15 and placed on website, 27/11/15)
- g) Draft Infrastructure Delivery Plan (IDP) for consultation from

- FDC (included in weekly report 20/11/15)
 h) Message from Conduct Committee (emailed 30/11/15)
 i) Police and Crime Commissioners Office, information re Youth
 Funding (included in weekly update 04/12/15)

156/15-16 Agenda Items for Next Meeting

Items identified for the next meeting are:-

Licensing issues at the new Christchurch Community Centre
 (email to Ruth)

The date of the next Parish Council Meeting will be Monday 11th
 January 2016. Items to be included on Agenda should be with
 the Clerk by Monday 4th January 2016

Meeting Closed at:- 9.10p.m

Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2016	
Christchurch Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	30/11/2015		
Approved by		Chair	
Date	14/12/2015		
Balance per bank statements as at		30/11/2015	
		£	£
Current Account		27994.27	
Savings Account		96553.20	
			124547.47
Less: Unpresented Cheques			
Cheque Number			
			0.00
Add: Any unbanked cash in transit			
			0.00
Net bank balances as at	30/11/2015		124547.47
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance	As per previous Year End Box 8 Audit Report	206844.30	
Add: Receipts to date		85051.71	
Less: Payments to date		167348.54	
Closing Balance		124547.47	
Earmarked Reserves			
Village Hall	88,908.94		
Mrs Spall Request	200.00		
Recreation Ground 106 monies	75.07		
Street Lighting	3,000.00		
Youth Club	2,500.34		
Total Remaining	32,363.46		