

# CHRISTCHURCH PARISH COUNCIL

Minutes of a meeting of Christchurch Parish Council on Monday 13 November 2017 at Christchurch Community Centre, Upwell Road, Christchurch at 7.30pm

Present: Cllrs N. Russell (NR), J. Bliss (JB), R. Gladwin(RG), P. Owen (PO), G. Harper (GH), W. Sutton, M. Tanfield, J. Rees (clerk), J. Piggott, R. Lloyd, J. Swallow

- 080/17-18**      **Apologies for Absence:** Cllr. J. Hughes (JH)  
**Declarations of Interest:** all councillors involved in Recreation Ground charity
- 081/17-18**      **Confirmation of Minutes**  
Minutes of the meeting held on 9 October 2017 were correctly recorded and sign as being a true record.
- 082/17-18**      **Public Time**
- Police patrols – could do with more due to increase in vehicle crime and thefts. PO is going to the Crime Commissioners meeting and is proposing to ask about the absence of police in the area. **PO**
  - Crown Road – broken light – on the left hand side as you look at school. **Clerk**
  - Item 089/17-18 – public support for changes to road as mentioned under this item was expressed
  - Light outside Dunn Cow is broken **Clerk**
  - Speed sign outside new builds next to Community Centre has fallen over **Clerk**
- 083/17-18**      **Thanks to William Beswick**  
The Parish Council expressed their thanks to William Beswick for all the work he's done previously. Clerk to write **Clerk**
- 084/17-18**      **Outstanding Matters**
- Rubbish bins – recreation ground bins have been repaired by GH and JH. Thanks was expressed for their work
  - Defibrillator – Parish Council agreed that a defibrillator at the Community Centre was needed. The cost is in the region of £2,000. It was felt that it would be best to raise the money through the village, rather than lottery type funding – there have been local pledges already. Fundraising event with CRGC? Cllr Sutton – apply for some FDC funding, agreed, clerk to submit form via Cllr Sutton. Request support from villagers in Heron/facebook etc. Donation box at food festival? To be raised at CRGC meeting.
  - Bus shelter – bench has been installed. Children climbing up the trellis onto the roof. Erect signs? Discuss at next meeting
  - LHI/village calming – application submitted. Cambridgeshire County Council will now assess and discuss the best resolution options.
  - Bus service – maximum cost will be about £600 for 6 months. Agreed to go ahead for 6 months trial from 1 March 2018. Gives time to advertise etc. Clerk to confirm to West Norfolk Community Transport

## Deferred Outstanding Matters

- Tesco Bags of Change
- Tipps End LHI Funding application

**085/17-18**

**Police Report:**

PCSO Sue Clark is currently off sick, so no report has been received

It was pointed out that there have been a number of incidents of cars going off the road, outside Hole in the Wall Farm, at Tipps End and Cottons Bridge

**086/17-18**

**County & District Councillors Reports**

- Cllr Sutton – planning appeal for the land behind Syringa House has been agreed, subject to a number of enforcement items. Happy to support defibrillator funding request from FDC. Also, FDC have some concern over their compliance with 5 year land supply which may lead to undesired planning applications being passed
- Cllr Tanfield – happy to support the Parish Council with the funding request from FDC for defibrillator

**087/17-18**

**Recreation Ground Charity**

Clerk gave an overview of recent changes due to Parish Council being sole trustee of the charity. All decisions should be made by the Parish Council. Currently looking into options to ensure the charity can be run by a community led management committee. Parish Council will agree some Terms of Reference for decision making in the meantime. NR confirmed that Ruth Ingram has agreed to deal with admin for the Recreation Ground Charity and its management group.

**088/17-18**

**Village Tree Planting Scheme**

None required this year, but trees to be reviewed for next year.

**089/17-18**

**Correspondence**

Parishioner has been in touch to express concern about Upwell Road around West Star Farmhouse and Christchurch Hall and onto Sixteen Foot Bank. It was advised that funding is an ongoing problem. A footpath would be very expensive. A mirror at the Upwell Road/Sixteen Foot Bank is unlikely to be agreed by Cambridgeshire County Council.

The Parish Council agreed with the correspondence but does not have a solution.

Suggests that residence take photos/keep a record of any incidents.

JH to add to the overall Village Calming Scheme

Thanks was expressed for the correspondence.

**090/17-18**

**Recreation Ground**

- Litter pick to be arranged with Recreation Ground Charity. Discuss at charity meeting and report next month
- Risk Assessments – clerk and PO to carry out risk assessments
- Hinge cover is missing on one toddler play area gate. Gate is locked to avoid any problems/trapped fingers
- 'Please shut this gate' sign needed for gate by the Community Centre. Next meeting

**Clerk**

**091/17-18 Income and Expenditure**

- a) Received: None
- b) Members to approved the following accounts for payment:
- |  |         |
|--|---------|
| Clerk salary and home office allowance                             | £330.75 |
| (paid by bank transfer on 1 <sup>st</sup> November 2017 as agreed) |         |
| The Heron  | £ 80.00 |
| E. Mason & Son   | £612.00 |
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| PKF Littlejohn   | £360.00 |
- c) Concern was raised that no-one from the Heron attended the Parish Council meeting again. Clerk has offered to give a brief summary of PC meeting and requested word count and agreement to use, but has received no response. PO to attend next meeting of the Heron to discuss. **PO**
- d) Budget meeting – 29 November, to include PO, RG, GH, JB, clerk
- e) Report on income and expenditure. All agreed

**092/17-18 Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 11 December 2017. Items to be included on Agenda should be with the Clerk by Friday 4 December 2017.

To include co-opting of new councillor. If more than one apply, request people's information before the next meeting for consideration by the councillors