

CHRISTCHURCH PARISH COUNCIL

Minutes of a meeting of Christchurch Parish Council held on Monday 9 April 2018 at Christchurch Community Centre, Upwell Road, Christchurch at 7.30pm

Present: Cllrs P. Owen (Chairman), J. Bliss, R. Gladwin, G. Harper, J. Hughes, R. Lloyd, N. Russell (from 8.30), W. Sutton (FDC), D. Gibbs (Clerk)

146/17-18 **Apologies for Absence:** None
Declarations of Interest: None

147/17-18 **Confirmation of Minutes**
Minutes of the meeting held on Monday 12 March were correctly recorded and signed as being a true record.

148/17-18 **Public Time**
No matters raised

149/17-18 **Outstanding Matters**

- Defibrillator – no further donations since last meeting. Clerk to register defibrillator on East of England Ambulance Service database. **Clerk**
- Signs – waiting to be fitted.
- Plaque for Community Centre – clock plaque installed, funders plaque being remade due to typo.
- Playing field trees – delayed pending drier ground conditions.
- Defibrillator training – training has been completed.
- Public Space Protection Order – Clerk explained the recently-introduced PSPO for the Wisbech area. Members agreed that this might be appropriate for the Recreation Ground. Clerk to discuss possibility of PSPO on Recreation Ground with FDC. **Clerk**
- Recreation Ground weedkiller – field to be sprayed in May. Cost as indicated last year. Date to be confirmed, subject to weather etc.

Deferred Outstanding Matters

- Tesco Bags of Change – to be removed from agenda.
- Tipps End LHI – no progress since last meeting.
- Website – agreed to move to a .org.uk website address as cost of .gov.uk address and restrictions on content outweigh benefits. **Clerk**

150/17-18 **Police Report:**
No report received.

151/17-18 **County & District Councillors Reports**
Cllr Sutton reported that the Cottons Corner Bridge works have been delayed by bad weather and will continue into June. The

Boots Bridge deck replacement works will now start at the beginning of September.

152/17-18 Christchurch Recreation Ground Charity

The Clerk outlined the two options from Birketts solicitors to address the inconsistencies between the various governing documents for the Recreation Ground charity and the Community Centre.

Option 1 – a scheme to replace all of the existing documents. Indicative cost £1,250 to £2,000.

Option 2 – a resolution under Section 280 of the Charities Act to replace the First Schedule of the Trust Deed, the Charity Commission Scheme and the Constitution, whilst retaining the objects as amended in 2011, which appear to have been accepted by the Charity Commission in spite of questions over their validity. Indicative cost - £1,000 to £1,250.

It was agreed that Option 1 be adopted to provide the charity with absolute clarity once and for all. Meetings will be required between the Parish Council and the Trustees of the charity to agree the basic principles. Clerk to arrange meetings and agree timetable.

Clerk

153/17-18 Christchurch Community Centre

The Community Centre committee has removed buildings cover from the insurance renewal at the end of March. The Parish Council will make arrangements for insurance until roles and responsibilities are agreed. Clerk to obtain quote from Community Action Suffolk to add this to the Parish Council's Zurich policy.

Clerk

154/17-18 Planning

Members considered the following applications:

- F/YR18/0283/F – Change of use of land to rear of existing dwelling for domestic purposes and erection of a barn (retrospective) at Fincham Lodge, 58 Church Road, Christchurch

Response – having listened to the views of the applicant and the concerns of neighbours regarding the proposed development, the Council does not wish to express a view either for or against this application. Some of the residents' concerns are derived from a lack of clarity in the application and Cllr Sutton suggested that this might be resolved by the applicant withdrawing the application and re-submitting it.

Members expressed their concern at the apparent absence of site notices for this application and asked for clarification from the Planning Officer regarding this important aspect of the planning process.

- F/YR18/0284/O – Erection of a dwelling (outline application with matters committed in respect of access) at North West of Holly Tree Cottage, Crown Road, Christchurch

Response – no objection. The boundary fence of the site of the proposed development obscures visibility on a narrow junction, causing problems for vehicles attempting to navigate

the junction. To improve road safety, the applicant should be required to lower the boundary to allow visibility across the corner.

- F/YR18/0315/VOC - Removal of condition 1 of planning approval F/YR05/0926/RM (Erection of a 4-bed detached chalet bungalow) to convert garage/store to 1-bed annexe/playroom ancillary to the main dwelling (retrospective) at Annabelle, March Road, Tipps End
Response – no objection

155/17-18 General Data Protection Regulation

The Clerk reported that CAPALC has indicated that it will establish a Data Protection Officer role for local councils at a cost of £25 for councils with annual expenditure not exceeding £25,000 and £50 for expenditure of above £25,000. It was agreed that the Council will subscribe to this service.

156/17-18 Amendments to Bank Mandate

Members resolved that Dave Gibbs be added to the bank mandate as a signatory on all accounts and that Jane Rees be removed.

157/17-18 Income and Expenditure

- a) Received:
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|------------------------------------|---|--------|
| S J Goodger (allotment rent) | £ | 530.50 |
|------------------------------------|---|--------|
- b) The following accounts were approved for payment:
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|--|---|--------|
| Clerk salary and home office allowance | £ | 330.73 |
| (paid by bank transfer on 29 th March 2018 as agreed) | | |
| The Heron | £ | 80.00 |
| CGM Group (weed spraying)..... | £ | 604.80 |
| Fenland Leisure Products (gate spring) | £ | 45.02 |
| J Hughes (barrier tape)..... | £ | 13.45 |
- c) The Clerk reported that the accounts for the financial year will be brought to the next meeting, but at this stage it appears that the figures are as follows:
- | | | |
|-------------|---|--------|
| Income | £ | 27,582 |
| Expenditure | £ | 25,722 |
| Surplus | £ | 1,860 |
| Balance | £ | 44,654 |

158/17-18 Matters for Next Meeting

Members reported a lack of clarity regarding the terms of the tenancy of Mr Goodger's allotment in Upwell Road. The Clerk will investigate and report to the next meeting.

Clerk

159/17-18 Next Meeting Date

The Annual Meeting of the Parish Council will take place on Monday 14 May. Items to be included on the Agenda should be with the Clerk by Monday 7 May.