

CHRISTCHURCH PARISH COUNCIL

Minutes of a meeting of Christchurch Parish Council on Monday 11 June 2018
at Christchurch Community Centre, Upwell Road, Christchurch at 7.30pm

Present: Cllrs P Owen (Chairman), J. Bliss, R. Gladwin (from 021/18-19), G. Harper, J. Hughes, R. Lloyd, N. Russell (from 023/18-19), D. Gibbs (Clerk), K. Hill, S. Freeland, G. Chappell (Parishioners)

016/18-19 **Apologies for Absence:** Cllr W. Sutton
Declarations of Interest: None

017/18-19 **Confirmation of Minutes**
Minutes of the meeting held on Monday 14th May were correctly recorded and signed as being a true record.

018/18-19 **Public Time**
Mr Chappell raised the matter of the need for safety barriers along the B1098 Sixteen Foot Bank at Honey Farm bends in the parish of Wimblington, the site of a fatal accident in October 2017. He asked the Parish Council to consider joining with neighbouring parish and town councils in a combined bid for LHI funding for 2019/20. The cost is estimated to be in the region of £50,000.

019/18-19 **Outstanding Matters**

- a) Defibrillator – has been registered on the East of England Ambulance Service database.
- b) Plaque for Community Centre – awaiting collection from the supplier.
- c) Public Space Protection Order – clarification required regarding other anti-social behaviour apart from dog fouling and any potential costs of introducing PSPO.
- d) Recreation Ground weedkiller – site was sprayed on 22nd May and treatment has been effective.
- e) Tipps End LHI – all preliminary work now completed. Increase in costs requires additional contribution from Parish Council of £150. Work on this project to commence shortly. Resolved – to increase the Parish Council's contribution from £500 to a maximum of £650. Village traffic calming LHI 2018/19 – location of new village gateway to be altered from Halfpenny Toll Road junction to village sign by Community Centre. Work on this project to commence shortly.
- f) Website – quotes for hosting considered. Resolved – website to be hosted by the Clerk at a cost of £6 per month.
- g) Street Pride – no response to advert in The Heron for volunteers. Advert to be repeated.
- h) Allotment tenancy – to be advertised in The Heron for a decision at the September meeting.

Clerk

Clerk

Clerk

- i) Speed Monitoring Device – information from two manufacturers was considered. A preferred supplier was chosen. Possibility of external funding from Coldham Windfarm to be explored before order is placed.
Resolved – i) to clarify the availability of external funding for a speed monitoring device with a view to approving an application at the July meeting.
ii) to purchase a portable vehicle activated speed indicator device with data collection facility from Westcotec Ltd. at a cost of £3,250 + VAT, either from external funding or from the Council's reserves if no external funding is available.

Clerk

020/18-19 **Police Report**
No report received.

021/18-19 **County & District Councillors Reports**
Cllr Sutton submitted a written report. He and his wife had removed the fly-tipping from the ditch in the Recreation Ground but no identification was found to enable action to be taken against the person responsible. Cotton's Corner Bridge has finally re-opened and work will commence at Boots Bridge in September. Cllr Sutton is supporting Mr Chappell in his bid to secure funding for the safety barriers along the Sixteen Foot Bank.

022/18-19 **Recreation Ground Charity**
The Clerk will meet with the Management Committee before the July meeting to discuss the future management of the Community Centre and Recreation Ground and the respective roles of the charity and the Council.

Clerk

023/18-19 **The Heron**
Members expressed their concerns regarding the reporting of the recent planning application for Fincham Lodge in The Heron and the way in which the Editor had failed to uphold the principal of neutrality in making derogatory statements regarding a named member of the public.
Members agreed that The Heron performs a useful function in the community and should operate without interference from the Council, however information published must be true and accurate. Furthermore, the publication should be encouraged to portray a positive image of life in the parish. The Clerk will write to the Editor to express the Council's dissatisfaction with the recent content.
Members agreed to continue with the funding of the publication for the time being and to review the matter as part of the budget-setting process for 2019/20.

Clerk

024/18-19 **Street Lighting**
The Clerk explained the proposed Service Level Agreement with the District Council for the repairs and maintenance of the Parish Council's street lights. Members expressed concerns regarding

the capability of the contractor to undertake the contract, the poor response times for minor repairs, the lack of direct contact with the contractor and the addition of a 15% professional and administrative fee for work falling outside the contract. The indicative annual cost of the agreement, based on 31 lights, is £2,249 and the deadline for signing up to the new arrangement is 22nd June. As there is no viable alternative, members agreed, with reluctance, to sign the new Service Level Agreement when it is finalised and asked the Clerk to convey this information to the District Council.

Clerk

025/18-19 Local Highway Improvements 2019/20

Members considered the possibility of joining with neighbouring parish and town councils in a joint bid for safety barriers along the Sixteen Foot Bank. Further investigation required to enable a decision to be made at the July meeting. The deadline for applications is 31st July.

026/18-19 Members' Issues

- a) Hedges – the hedge outside the house next to the old village shop covers around half of the width of the pavement. Letters have been sent and the hedge has been cut, but not enough. Hedges and trees alongside the Recreation Ground need to be reduced.
- b) Shipping container – to be painted green to improve its appearance and prolong its life. Container belongs to the Community Centre and will be removed from the Parish Council's asset register when this is reviewed before the September meeting.
- c) Highways – Cllr Russell met with Les Middleton, Highways Officer to discuss potholes. Some repairs underway, but carried out on *ad hoc* basis.

027/18-19 Planning/Development

- a) Members noted the outcome of the following applications considered at previous meetings:-
 - F/YR18/0235/F - Erection of a 2-storey 4-bed dwelling with attached garage - Plot 2, Land South East of The Paddocks, Green Lane, Christchurch - Granted
 - F/YR18/0315/VOC - Removal of condition 1 of planning approval F/YR05/0926/RM (Erection of a 4-bed detached chalet bungalow) to convert garage/store to 1-bed annexe/playroom ancillary to the main dwelling (retrospective) – Annabelle, March Road, Tipps End - Granted
 - F/YR18/0341/F - Erection of a timber cart lodge to existing dwelling - Willowcroft Hall Farm, Upwell Road, Christchurch - Granted
- b) Members noted that the following applications are awaiting determination by the District Council:-
F/YR18/0284/O, F/YR18/0383/F, F/YR18/0392/F, F/YR18/0428/RM
- c) Members considered the following applications:-
 - F/YR18/0485/F - Change of use of land to rear of existing dwelling for domestic purposes and erection of a barn

(retrospective) - Fincham Lodge 58 Church Road, Christchurch
(re-submission of F/YR18/0283/F) - Deadline 19th June.
Members saw no reason to object to this application.

- F/YR18/0503/TRTPO - Fell 1no Pine and 1no Horse Chestnut covered by TPO 01/1986 (5 day notice) - The Old Rectory, 25 Church Road, Christchurch - Deadline 21st June.
Members saw no reason to object to this application.

028/18-19 Income and Expenditure

a) Received:

Barclays Bank (Interest) £ 14.97

b) Members to consider and approve the following accounts for payment:

Clerk salary and home office allowance £ 330.73

The Heron £ 80.00

E Mason & Son (grass cutting) £ 204.00

CGM Group (weed spraying) £ 604.80

£1,219.53

c) Full financial report for the first quarter to be prepared for the July meeting.

Clerk

029/18-19 Matters for Next Meeting

None.

030/18-19 Next Meeting Date

The date of the next Parish Council Meeting will be Monday 9th July. Items to be included on Agenda should be with the Clerk by Monday 2nd July.